

AUDIT COMMITTEE



AGENDA NOTICE

<p style="text-align: center;">Audit Committee Meeting Date: TUESDAY 10TH JUNE 2008 Time: 2.00pm Venue: Westminster Conference Suite, Farnborough College of Technology</p>
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3.0 Opening of Meeting

3.1 Apologies for absence

3.2 Declarations of Interest

3.3 Review Committee Terms of Reference

Clerk to the Corporation & Chair of Audit

Appendix 1

3.4 Committee Self Assessment Exercise

Clerk to the Corporation & Chair of Audit

Verbal

3.5 Minutes of the last Audit Committee meeting held

15TH February 2008

Appendix 3

3.6 Matters arising from the minutes

2.5 *Internal Audit Report for December 2007 – covered under item 3.7*

2.5 *Provider Financial Assurance Report – Final report under 3.7 of this agenda*

3.7 Provider Financial Assurance – Final Report

Report by Peter Hill and Clerk to the Corporation

Appendix 4

INTERNAL AUDIT

3.8 Internal Audit Services Report and College Response – December 2007 & April 2008

Report by Peter Hill and Iona Bond

Appendix 5

3.9 Outstanding Internal Audit Action Points

Report by Peter Hill/Acting Director of Finance & Resources

Appendix 6

RISK MANAGEMENT

3.10 Security of Data Disks

Report by Peter Hill/Acting Director of Finance & Resources

Appendix 7

3.11 Risk Management Plan 2008/09

Report by Peter Hill/Acting Director of Finance & Resources

Appendix 8

{Report to follow under separate cover}

3.12 Any other Business

3.13 Date & Time of the next Audit Committee meeting to be confirmed

DISTRIBUTION LIST

Mr A Lloyd – Chair
Dr F Oduneye
Mrs C Powell
Mr O Reeve
Mr J Charlick
Mrs M McClure

Mrs C Davis – Principal
Mr P Brady- Deputy Principal
Mr I Wolloff- Vice Principal/Quality & HE
Mr P Hill - Acting Director of Finance & Resources
Mrs Y Hughes – Clerk to Corporation
Hampshire Internal Audit Services
Tenon – Financial Statements Auditors