

TAG Appeal Flowchart 2021:

Student receives results and would like to appeal against TAG/QTAG awarded.



Student meets Programme Manager/nominated teacher

Programme Manager / nominated teacher meets with learner to share the grades/marks associated with the sources of evidence used to determine their final TAG/QTAG.



Student still has concerns

Student checks [JCQ guidance for students and parents](#) and [FCOT TAG policy](#) via College website and if they believe they have a case for a Centre Review or an Appeal, the student should be provided with the *FCOT TAG/QAG Student Centre Review/Appeals Form* situated in the Quality section of the College intranet.



Student submits request for Centre Review

Student submits completed form to exams.appeals@farn-ct.ac.uk by **16 August 2021 for priority appeals** (students applying to HE who did not attain the grades for the offer they accepted as their first choice) or **3 September 2021 for non-priority appeals**.



Completion of Centre Review

The Quality department, with the support of Curriculum areas and the Exams department, conducts Centre Reviews in the order they are received. Whilst we understand this is an anxious time for students, we request that learners do not distract the Quality and Curriculum teams (for example, through requesting constant progress updates) during this time in order that we conduct these reviews as quickly as possible and in accordance with the JCQ timeline.

Student is informed of the outcome via email.



Centre Review identifies Procedural or Administrative Error

Any identified errors will be submitted to the Awarding Organisation by the Exams department in line with the outcome of the Centre Review.



Centre Review does not find evidence of Procedural or Administrative Error

Student has the right to request the College submits an appeal to the Awarding Organisation.