

**Higher Education Exceptional Hardship Bursary**

Exceptional Hardship Bursary Application Form 2021-22

The HE Exceptional Hardship Fund is a non-repayable discretionary bursary to offer support to students who are experiencing severe financial hardship. If successful a single payment will be paid direct to the student’s bank account. The college has a total of £3000 allocated for this so you are unlikely to get very much support as it needs to be spread out between all HE students with exceptional needs.

Details of the scheme can be found on the University Centre website.

**Declaration**

**I confirm that I am an applicant from England and that I have submitted evidence of the requirement for support from this bursary.**

I believe myself to be eligible for an Exceptional Hardship Bursary, and I agree to provide the University Centre with access to my financial details to confirm eligibility if necessary.

I understand that these awards are based on the information available on application and that I will report any changes to my financial circumstances which might affect my continuing eligibility.

**Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**I confirm that:**

My tuition fees have **not** been paid in full or part by my employer or a sponsor.

I have attached a copy of documentary evidence proving my eligibility for this bursary

**Personal Details (BLOCK CAPITALS PLEASE)**

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| --- | --- |
| **Full Name** |  |
| **Email Address** |  |
| **Enrolment Number** |  |
| **Course details and Faculty** |  |
| **Maintenance Loan / Grants / Benefits / Household Income Details:**  Amount of Maintenance Loan Awarded - £ \_\_\_\_\_\_\_\_\_\_\_  Other Student Grants E.g. Parents’ Learning Allowance / Childcare Grant - £ \_\_\_\_\_\_\_\_\_\_\_  Please list below other household income or benefits (list amounts including income from partner). Please provide evidence (including bank statements, benefit payments, as appropriate to support your application) ***Please enclose a copy of your Student Finance Award letter if in receipt of one:*** | |
| Please give details of the exceptional financial hardship that you are experiencing at present and what help you require: | |

***You will only be considered for help from the Hardship Fund if you have made realistic plans to cover your tuition fees and living costs. You must also have applied for any Government statutory support for which are eligible.***

We will notify you if your application is successful, we request your bank details to make payments direct to your bank account. Should your application be unsuccessful, this form will be disposed of securely. The bank details of successful applicants will be stored securely for a period of 6 years plus the current financial year, in line with standard financial practice. After this time, the details will be deleted from our accounting system.

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| **BANK DETAILS:** |  |
| **Name of Bank** |  |
| **Bank Account Number** |  |
| **Sort Code:** |  |

**Once complete, please return your application form together with the evidence requested to the Finance Office (Room S7).**