



Farnborough College
of Technology

Apprenticeships




Ofsted
Outstanding
2011|2012

What is an Apprenticeship?

- You are treated just like all other employees, with a contract of employment, a salary and holiday leave.
- You are given real responsibilities.
- You will spend at least 20% (equivalent to 1 day a week) of your time completing off-the-job training, often at a college, university or with an independent training provider.

How will I study on an apprenticeship?



There are different ways that off-the-job training can be delivered. It could include:

- Once a week (day release)
- In blocks of a week or more at scheduled times (e.g. a week in September)
- Studying online
- A combination of the above

Your employer will select the apprenticeship training provider that will support you with your programme.

What kind of apprenticeships are available?

- Level 2/Intermediate; Equivalent to 5 GCSE passes at A* - C or 9 - 4 Advanced 3 2 A Level passes/
- Level 3/Advanced; Equivalent to 2 A Level passes/Level 3 Diploma/ International Baccalaureate
- Level 4 & 5/Higher; Equivalent to Foundation degree or above
- Level 6 & 7/Degree; Bachelor's or master's degree

How long does an apprenticeship take?

- As a minimum, an apprenticeship must last for 12 months.
- It usually takes between 1 and 4 years to complete an apprenticeship, depending on which level you do.
- Some apprenticeships, especially those at higher or degree level can last for between four to six years.

Entry Requirements



- Entry requirements can vary between different employers.
- Some employers will ask for GCSEs, others will ask for A Levels or Level 3 qualifications.
- As well as entry requirements, employers will be looking for how you will fit in with the organisation and for your passion and interest in working in that job role.

What will I be paid?

- Many people think that apprentices are low-paid, and this can sometimes be true, depending on the employer.
- Many apprenticeships pay more than the minimum wage.
- Legally, an employer must pay an apprentice the National Minimum Wage for apprentices, which is **£4.81** from April 2022.

Higher & Degree Apprenticeships

What are higher apprenticeships?

- Higher apprenticeships are at levels 4 & 5 and the apprentice achieves a qualification equivalent to a Higher Education Certificate / Diploma or a Foundation Degree.

What are degree apprenticeships?

- Degree apprenticeships are Level 6, equivalent to a bachelor's degree, and Level 7, equivalent to a Master's degree.

A degree without the debt?

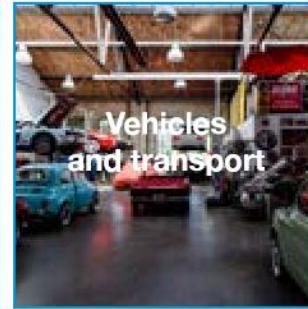
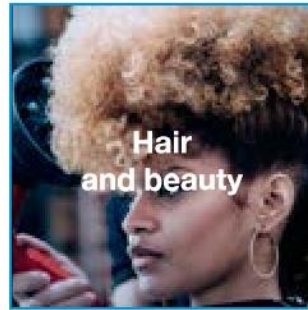
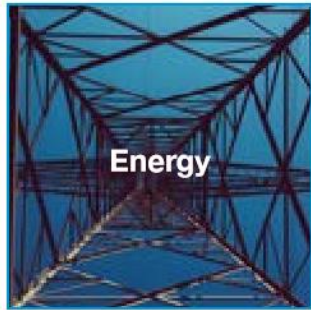
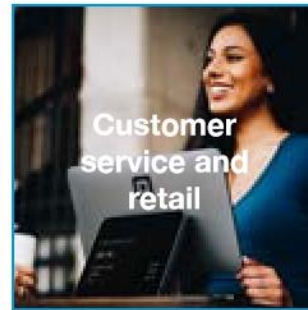
- Apprentices do not need to pay for their tuition fees, as the employer and/or government fund the apprenticeship.

Benefits of an apprenticeship

1. Job ready through apprenticeships;
2. Paid while you learn you earn a salary and do not have any fees or debt for training and tuition;
3. Gain professional accreditation;
4. Gain transferable experience and skills;
5. Support from your employer and training provider;
6. Networking.



Which apprenticeships are available?



Is an apprenticeship right for me?

Think about:

- Your short-term and long-term career goals
- Do your research
- Workplace ready?
- Combining work with learning
- Writing applications and preparing for interviews
- Being willing to relocate?


Finding an apprenticeship

- Find an apprenticeship is the government website that lists many current apprenticeship vacancies for you to search for and apply.
- The number of vacancies that are available can vary throughout the year depending on when employers are recruiting, but there can be up to 23,000 available at any one time across England.
- You can set up an account with alerts, so that you receive a text message or email when a job is added that you might be interested in:

www.gov.uk/apply-apprenticeship

Apprenticeships.gov.uk

Upgrade your web browser (the software you use to access the internet), it's out of date



[Home](#) > [Education and learning](#) > [Apprenticeships, 14 to 19 education and training for work](#)

Find an apprenticeship

Use the new service

Find and apply for apprenticeships in England. You can create a new account if you haven't got one.

You won't be able to sign in using your account details from the original service.

[Start now](#) >

Before you start

The application process is different in [Scotland](#), [Northern Ireland](#) and [Wales](#).

Apprenticeships, 14 to 19 education and training for work

[Become an apprentice](#)

[More](#)

Elsewhere on the web

[Help with your application](#)

[Traineeship opportunities](#)

Some apprenticeships are advertised on job sites

So also worth checking:

- www.indeed.co.uk
- www.monster.co.uk
- www.getmyfirstjob.co.uk

When should I be looking?

- Vacancies can be advertised as early as September for some Higher & Degree vacancies that will start in the following September.
- However, apprenticeships, like jobs, can be advertised all year round.
- Employers may post positions as and when there is a need in the business for that new role, so it is important to set up your alerts and stay on top of deadlines.

Getting an apprenticeship isn't easy...

- Securing an apprenticeship is the same as getting any other job; there will be other candidates and you will need to impress the employer to get shortlisted.
- Higher and Degree apprenticeships are particularly growing in popularity and are still quite new, so there can be lots of interest for the same vacancies.

Getting Started

- Create your account
- Search for apprenticeships & save the search to receive updates
- Write and save your applications in Word
- Remember to match yourself to the desired skills/qualities for each application
- It takes time to write a good application
- Some websites will just require a CV



About You

- **What are your main strengths?** (have approx. 600 words)

Use examples from: College, work experience, school, hobbies & interests, sports, cadets, scouts, volunteering etc.

- **Skills / qualities that employers always want:**

Team work, communication, organisation, able to use own initiative, hardworking, punctual, polite, problem solving.

- **For skills related to a particular job, e.g. plumber see online job descriptions at: <https://nationalcareers.service.gov.uk/>**



About You

- **What skills would you like to improve?**
Choose something not essential to the job.
- **What are your hobbies and interests?**
- **Two additional questions.**



What should I expect from the recruitment process?

- There are many different methods of recruitment that employers will use,
- Ranging from the traditional interview to a multiple stage application. Each employer will vary and timescales for the whole process will also vary.



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How to stand out?

There are lots of resources available and hints and tips from employers and apprentices about how to be successful in the application process:

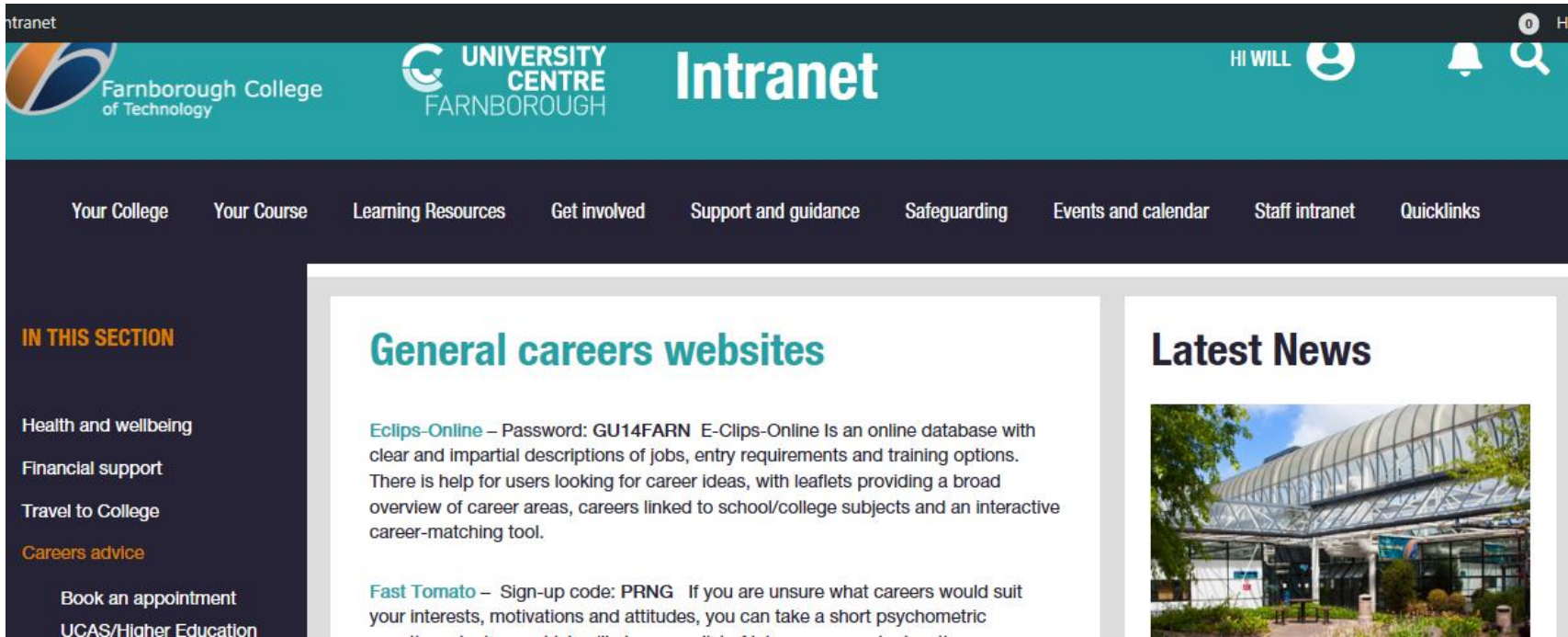
- The National Careers Service:
<https://nationalcareers.service.gov.uk/get-a-job>.
- Vacancy Snapshot (<https://tinyurl.com/Y4jRO4AD>) gives you hints and tips from some of England's top apprentice employers.
- Look at online forums like 'The Student Room' (<https://www.thestudentroom.co.uk>) for feedback and tips from apprentices.

Find out more about apprenticeships

- Head to the Fire It Up website:
www.apprenticeships.gov.uk
- Use the interactive student guide:
https://amazingapprenticeships.com/app/uploads/2020/03/Interactive-Student-Guide_2020.pdf
- To see apprenticeships advertised by the college, go to: <https://www.farn-ct.ac.uk/apprenticeships/>

For more help:

- The Careers Advice section of the college intranet has links to more information about the topic covered today.



The screenshot shows the Farnborough College of Technology Intranet homepage. The header features the college logo, the University Centre Farnborough logo, and the word "Intranet". A navigation bar below the header lists various sections: Your College, Your Course, Learning Resources, Get involved, Support and guidance, Safeguarding, Events and calendar, Staff intranet, and Quicklinks. The main content area is divided into two columns. The left column, titled "IN THIS SECTION", lists links for Health and wellbeing, Financial support, Travel to College, and Careers advice. The right column, titled "Latest News", features a photograph of the college building and a section for "General careers websites".

IN THIS SECTION

- Health and wellbeing
- Financial support
- Travel to College
- Careers advice**


Book an appointment
UCAS/Higher Education

General careers websites

Eclips-Online – Password: GU14FARN E-Clips-Online Is an online database with clear and impartial descriptions of jobs, entry requirements and training options. There is help for users looking for career ideas, with leaflets providing a broad overview of career areas, careers linked to school/college subjects and an interactive career-matching tool.

Fast Tomato – Sign-up code: PRNG If you are unsure what careers would suit your interests, motivations and attitudes, you can take a short psychometric

Latest News



For more help:

College Careers Advisers –

Located in E2 (Learner Services) and available on:

Tuesdays, Wednesdays or Thursdays

Make an appointment on Moodle or

careersbooking@farn-ct.ac.uk

Any Questions?